

# Integrating into a New Legal Team

Integrating into a new team can be daunting and challenging, especially if you are remote.

Based on our extensive experience, the following steps have proved to be essential when joining a legal team as an interim legal professional.



## GAIN CLARITY

**70%** of consultants surveyed say that **receiving clarity on the day-to-day specifics** of a project is huge in terms of successfully stepping into an interim role.

*A new hire is able to integrate better into teams that have a playbook. It makes the interim professional a better business partner.*



## COMMUNICATION

**76%** of consultants say that **clear and consistent communication** is key to a successful integration.

*Clear and consistent communication from team leaders, fellow attorneys and senior personnel are crucial to the success of a new hire.*



## CLEAR LINES OF REPORTING

**76%** of consultants indicate that **clear lines of reporting** are essential to getting a good start to an assignment.

*Seek to get a clear explanation of the reporting structure at the outset of each assignment. Understand the clear hierarchy to resolve questions and conflicts as they arise.*



## CLEARLY DEFINE THE WORK ASSIGNMENT

**71%** of consultants say that **clear and consistent project goals and milestones** are a large part of ensuring a successful interim engagement.

*Well-defined roles and responsibilities will allow you to produce the best work product and outcome.*



## ONGOING FEEDBACK

**70%** of consultants indicate that getting **feedback throughout a project** plays a large part of providing direction and it helps them change their working style as needed to ensure a good outcome for a project.

*Asking for feedback on a periodic basis ensures that expectations are being met on both sides.*



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